

Advertisement for the post of Registrar

A.N Sinha Institute of Social Studies, Patna, is an interdisciplinary Research Institute enacted and financed by the Govt. of Bihar and recognised and supported by the Indian Council of Social Science Research, has been doing pioneering research with a focus on development and change. Institute invites application for the post of Registrar.

Essential Qualification:

1. At least 2nd Class MA in Social Science subject.
2. Minimum 7 years administrative experience in a government or educational or research institution.
3. **No person shall be eligible to hold the post of Registrar who is not eligible to be appointed as a Professor in any university established by an Act of the Legislature of the State of Bihar.**
4. Age of retirement is **67 years**.

Interested persons may apply to the Chairman of the Selection Committee latest by 30.8.2022 **at 5.00 P.M IST** either in hard copy with signature and self attested documents or scanned soft copy through e-mail id: ansiss1964@gmail.com. Details about the advertisement and the Institute may also be seen at the website of the Institute: www.ansiss.res.in

5. Pay Scale and other allowances

The eligibility of the Registrar of the Institute is that of a Professor, the pay scale of Registrar is fixed at the level of Professor i.e. as per 7th CPC at academic level 14 with rationalized entry pay plus other allowances as per rules and regulations for the employees of the Institute from time to time. Where the person appointed as Registrar is in the receipt of pension from the Central or State Government, the amount of the pension payable to him shall be treated as part of the salary.

Director

Format of Application for the post of Registrar of A N Sinha Institute of Social Studies, Patna



(Applicant is requested to type the information in the following format, and can add more lines in the format wherever required.)

1. General Information of Applicant:

| | |
|---|-------------------------------|
| Name (In Capital Letters) | |
| Date of Birth (Day/Month/Year) | |
| Correspondence Address | |
| Phone No. | Mobile No. : Landline No.: |
| Email | |
| Permanent Address | |

2. Present Position:

| | | |
|-----------|---|--|
| a. | Designation | |
| b. | Organization | |
| c. | Pay Scale | |
| d. | Date of appointment to the present post | |
| e. | Total Experience (In Years & Months) | |

3. Details of experience:

| S.No. | Post held | Pay Scale | Organisation | Nature of duties | Experience (In Years and Months) |
|-------|-----------|-----------|--------------|------------------|--|
| | | | | | |

4. Educational Qualification (In chronological order from latest to Graduation level):

| S.No. | Qualification | University | Year | Subject(s) / Topic(s) | % Achieved | Distinctions etc. |
|-------|---------------|------------|------|--------------------------|---------------|----------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |

5. Administrative Experience/Post(s) & responsibilities held:

| S. No. | Post | Organization/ University | Duration | | Experience (In Years and Months) |
|-----------|-------------------------------|-----------------------------|----------------|--------------|--|
| | | | From (Date) | To (Date) | |
| 1. | Head of the Department | | | | |
| 2. | Chairman, Board of Studies | | | | |
| 3 | Member, Board of Studies | | | | |

| | | | | | |
|----|--|--|--|--|--|
| 4. | Dean of Faculty | | | | |
| 5. | Member of Academic Council | | | | |
| 6. | Member of Executive Council | | | | |
| 7. | Member of Professional/Academic Bodies | | | | |
| 8. | Others (Specify) | | | | |

6. (a) Academic/Teaching Experience & responsibilities (In chronological order from latest to oldest):

| S. No. | Post | Organization/ University | Duration | | Experience (In Years and Months) |
|--------|------|-----------------------------|----------------|--------------|--|
| | | | From (Date) | To (Date) | |
| | | | | | |

(b) Participation and contribution in relevant areas in higher education:

| | Organisation | Area of specialisation |
|--------------------|--------------|------------------------|
| Visiting Professor | | |
| Resource Person | | |
| Others (Specify) | | |

(c) Important MoUs formulated for academic collaborations:

| S. No. | MoUs formulated | Name of Agencies/Departments involved | Year of MoU |
|--------|-----------------|--|-------------|
| | | | |

| | | | |
|--|--|--|--|
| | | | |
|--|--|--|--|

(d) Position of Chairs:

| S. No. | Name of Chair | Name of Agencies/Departments involved | Period of holding the Chair |
|--------|---------------|---------------------------------------|-----------------------------|
| | | | |

7. International academic Exposure, if any:

| S. No. | Post/ Assignment | Organization/ University | Area of Assignment | Duration | | |
|--------|------------------|--------------------------|--------------------|----------|----|-------------------|
| | | | | From | To | In Years & Months |
| | | | | | | |

8. Scholarly achievements:

A. Contribution to Journals and Books:

| | Details |
|--|---------|
| Books authored | |
| Editor in Chief | |
| Editorships | |
| Peer reviewer for | |
| Member of the International Advisory Board | |
| Others (Specify) | |

B. Publication:

B.I Kindly provide list of scholarly publications in recognised professional and/or academic journals:

Total Publications:

| S.No. | Date | Title | Name of journal | Refereed journal or not | Number of Citations (where possible) |
|-------|------|-------|-----------------|-------------------------------|--|
| | | | | | |

C. Participation and scholarly presentations in conferences:

C.I National:

| S. No. | Date | Title of Conference or Institution | Title/Subject of presentation (if made) |
|--------|------|------------------------------------|---|
| | | | |

C.II International:

| S. No. | Date | Title of Conference or Institution | Title/Subject of presentation (if made) |
|--------|------|------------------------------------|---|
| | | | |

D. Participation and contribution in National/International Fora in the area of your academic and professional expertise:

| | | Number(s) |
|--------------------------------|---------------|-----------|
| Plenary Lectures/Invited Talks | International | |
| | National | |
| Congresses attended | International | |
| | National | |
| Examinership etc. | International | |
| | National | |
| Others (Specify) | International | |
| | National | |

9. Research Projects:

| S No. | Client/Organisation's Name | Nature of project | Duration of project | Amount of grant (Rupees) |
|-------|----------------------------|-------------------|---------------------|--------------------------|
| | | | | |

10. Honours /Awards & Fellowships for Outstanding Work:

| Sr. No. | Name of Award/Fellowship etc. | Elected/Honorary Fellow | Awarded by | Year of Award |
|---------|-------------------------------|-------------------------|------------|---------------|
| | | | | |

11. No. of Research Scholars successfully guided :

| Name of Programme | Awarded (No.) (Under-progress not to be included) |
|-------------------|---|
| | |

12. Your Vision for the Institute (upto 500 Words):

| |
|--|
| |
|--|

13. Details of three Referees, if any:

| S. No. | Name of the Referee | Post Held by Referee | Email | Phone No. | Mobile |
|--------|---------------------|----------------------|-------|-----------|--------|
| 1. | | | | | |
| 2. | | | | | |
| 3. | | | | | |

14. Endorsement by the Employer (For in service candidates holding a substantive post only):

To be signed and Forwarded by the Present Employer

Forwarded to:

A N SINHA INSTITUTE OF SOCIAL STUDIES

NORTH GANDHI MAIDAN

PATNA – 800 001

The applicant Prof./Dr./Mr./Mrs./Ms. _____, who has submitted this application for the post of _____ in the ANSISS, has been working in the _____ as _____ on a substantive post with effect from _____ in the Pay Scale/ Pay Band of Rs. _____ She/ He is drawing a Basic Pay/ Pay of Rs. _____. His/ Her next increment is due on _____.

Further, it is certified that no disciplinary/ vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his/her application being considered by ANSISS.

(Signature of the forwarding authority)

Name: _____

Designation: _____

Place: _____

Date: _____

Office Seal

I, hereby, declare that all the statements/ particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if I am already appointed, my services are liable to be terminated without any notice from the post etc. and other applicable rules.

Place:

Date:

(Signature of the Applicant)

