

## **Advertisement for the post of Registrar**

A.N Sinha Institute of Social Studies, Patna, is an interdisciplinary Research Institute enacted and financed by the Govt. of Bihar and recognised and supported by the Indian Council of Social Science Research, has been doing pioneering research with a focus on development and change. Institute invites application for the post of Registrar.

### **Essential Qualification:**

1. At least 2<sup>nd</sup> Class MA in Social Science subject.
2. Minimum 7 years administrative experience in a government or educational or research institution.
3. No person shall be eligible to hold the post of Registrar who is not eligible to be appointed as a Professor in any university established by an Act of the Legislature of the State of Bihar. Retired persons should have been drawing salary at the level of professor or above on the date of retirement.
4. Age of retirement is **67 years**.

Interested persons may apply to the Chairman of the Selection Committee latest by **01.08.2022 at 5.00 P.M IST** either in hard copy with signature and self attested documents or scanned soft copy through e-mail id: [ansiss1964@gmail.com](mailto:ansiss1964@gmail.com). Details about the advertisement and the Institute may also be seen at the website of the Institute: [www.ansiss.res.in](http://www.ansiss.res.in)

### **5. Pay Scale and other allowances**

The eligibility of the Registrar of the Institute is that of a Professor and the pay scale of Registrar is fixed at the level of Professor i.e. as per 7<sup>th</sup> CPC at academic level 14 with rationalized entry pay plus other allowances as per rules and regulations for the employees of the Institute from time to time. Where the person appointed as Registrar is in the receipt of pension from the Central or State Government, the amount of the pension payable to him shall be treated as part of the salary.

**Director**

Application No.  
(For office use only)

# A N Sinha Institute of Social Studies

Patna - 800 001

## Application Form for the Post of Registrar

(Please read the advertisement on website carefully before filling it)

### (Part - A)

Affix recent  
passport size  
colour photograph

Post applied for:	
Subject:	
Area of specialization:	

1. Personal details (In capital letters):				Sl. No. of proof enclosed
Date of Birth (DD/MM/YY)		Age (in years)		
Gender (Male/Female)		Marital Status		
Nationality		Religion		
Category (SC/ST/OBC/General)				
Father's Name				
Mother's Name				

2. Address (In capital letters):	
Mailing Address	Permanent Address
PIN CODE:	PIN CODE:
Email	
Phone No.	
Mobile	
Fax	

3. Educational Qualifications (Matriculation onwards):						Sl. No. of Proof enclosed
Name of the Degree/Exam	Board/Institution /University	Year of Passing	Percentage of Marks	Division/ Class/GPA	Subjects	
NET or Equivalent			Rank/Percentile, if any			

4. Details of PhD as per UGC Regulations 2010					Sl. No. of proof enclosed
University		Subject			
Mode of Admission	Entrance Test: Yes [ ] No [ ]		Interview: yes [ ] No [ ]		
Date of Registration					
Details of Fellowship, if any	From		To		
Funding Agency			Amount (per month)		
Titles of the Thesis					
Status (Mark in appropriate box)	Degree awarded [ ] Date:		Thesis submitted [ ] Date:		
Course Work completed during MPhil/PhD Programme (Mark )			Yes [ ] No [ ]		
If yes, list of Course(s)	MPhil/PhD	Duration	Grade		
Details of Research Papers published before thesis submission:					



<b>10. Your competence in application of Computer/IT in Education and Research</b>	<b>Sl. No. of proof enclosed</b>

<b>11. Administrative Experience, if any (Please attach separate sheet, if required):</b>	<b>Sl. No. of proof enclosed</b>

<b>12. Name and complete postal address of 3 Referees (in capital letters):</b>					
<b>Referee 1</b>		<b>Referee 2</b>		<b>Referee 3</b>	
PIN CODE					
Email		Email		Email	
Phone No.		Phone No.		Phone No.	
Mobile		Mobile		Mobile	
Fax		Fax		Fax	

Note: Request any of your two referees to send recommendation directly to ANSISS  
 .Recommendations received after the last date of application will not be considered.

13. Details of current academic work engaged with (attached separate sheets for details).

14. Detailed proposal of Work Plan for next two years, if you are given opportunity to work in this Institute

**15. Declaration:**

I hereby declare that all the entries made by me in this application are true to the best of my knowledge and belief. If anything is found false at any stage, my candidature may be cancelled without assigning any reason thereof.

Date :

Signature of the applicant

**15. Endorsement by the Employer (For in service candidates holding a substantive post only):  
(Not applicable to the Probationers and candidates working on Contarct/Ad-hoc basis)**

**To be Signed and Forwarded by the Present  
Employer**

Forwarded to:

A N SINHA INSTITUTE OF SOCIAL  
STUDIES NORTH GANDHI MAIDAN  
PATNA - 800 001

The applicant Prof./Dr./Mr./Mrs./Ms. \_\_\_\_\_, who  
has submitted this application for the post of \_\_\_\_\_ in the ANSISS,  
has been working in \_\_\_\_\_  
as \_\_\_\_\_ on a substantive post with effect from \_\_\_\_\_  
in the Pay Scale/Pay Band of Rs. \_\_\_\_\_ She/He is drawing a Basic Pay/Pay of  
Rs. \_\_\_\_\_. His/Her next incremy is due on \_\_\_\_\_

Further, it is certified that no disciplinary/vigilance case has ever been held or contemplated or is pending against the said applicant. There is no objection for his/her application being considered by ANSISS.

.....  
(Signature of the forwarding authority)

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Office Seal Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Signature of Applicant**